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3 BILL NO. S-76-03-20

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SPECIAL ORDINANCE NO. S- 75-76

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AN ORDINANCE approving a contract  
with Xerox Corporation for machine  
rental on copiers and usage on a  
monthly basis for 1976.

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BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF  
FORT WAYNE, INDIANA:

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SECTION 1. That the contract dated February 9, 1976,  
between the City of Fort Wayne, by and through its Mayor  
and the Board of Public Works and Xerox Corporation, for:

Blanket order for 1976 to cover machine  
rental on copiers and usage on a monthly  
basis for 1976

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all as more particularly set forth on City Utilities Purchase  
Order No. 7395, which is on file in the Office of the  
Department of Purchasing and is by reference incorporated  
herein, made a part hereof and is hereby in all things  
ratified, confirmed and approved.

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SECTION 2. This Ordinance shall be in full force  
and effect from and after its passage and approval by the  
Mayor.

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John L. Burns

Councilman

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APPROVED AS TO FORM  
AND LEGALITY,



M. M. Miller

CITY ATTORNEY

Read the first time in full and on motion by Burns, seconded by Hinga, and duly adopted; read the second time by title and referred to the Committee on City Utilities (and the City Plan Commission for recommendation) and Public Hearing to be held after due legal notice, at the Council Chambers, City-County Building, Fort Wayne, Indiana, on \_\_\_\_\_, the \_\_\_\_\_ day of \_\_\_\_\_, 197\_\_\_\_, at \_\_\_\_\_ o'clock P.M., E.S.T.

Date: 3-9-76

Charles W. Westerman  
CITY CLERK

Read the third time in full and on motion by Burns, seconded by Hinga, and duly adopted, placed on its passage. Passed (lost) by the following vote:

TOTAL VOTES	AYES	NAYS	ABSTAINED	ABSENT	TO-HIT
	<u>8</u>	<u>0</u>		<u>1</u>	
BURNS	<u>✓</u>				
HINGA	<u>✓</u>				
HUNTER	<u>✓</u>				
MOSES	<u>✓</u>				
NUCKOLS				<u>✓</u>	
SCHMIDT, D.	<u>✓</u>				
SCHMIDT, V.	<u>✓</u>				
STIER	<u>✓</u>				
TALARICO	<u>✓</u>				

DATE: 4-13-76

Charles W. Westerman  
CITY CLERK

Passed and adopted by the Common Council of the City of Fort Wayne, Indiana, as (Zoning Map) (General) (Annexation) (Special) (Appropriation) Ordinance No. J-75-76 on the 13-th day of April, 1976.

ATTEST: (SEAL)

Charles W. Westerman  
CITY CLERK

PRESIDING OFFICER

Presented by me to the Mayor of the City of Fort Wayne, Indiana, on the 14-th day of April, 1976, at the hour of 11:00 o'clock A.M., E.S.T.

Charles W. Westerman  
CITY CLERK

Approved and signed by me this 20th day of April, 1976, at the hour of 8:05 o'clock A.M., E.S.T.

Robert Ellington  
MAYOR

*Hald*  
Bill No. S-76-03-20

REPORT OF THE COMMITTEE ON CITY UTILITIES

We, your Committee on City Utilities to whom was referred an Ordinance  
approving a contract with Xerox Corporation for machine rental on copiers  
and usage on a monthly basis for 1976

[10 blank lines]

have had said Ordinance under consideration and beg leave to report back to the Common  
Council that said Ordinance Ed PASS.

Paul M. Burns - Chairman

John Nuckols - Vice-Chairman

William T. Hinga

Fredrick R. Hunter

Samuel J. Talarico

DATE 4/13/76 CONCURRED  
CHARLES W. WESTERMAN, CITY CLERK

C.O. = X = B-7395  
C.C. = = B3-32285

XEROX MACHINES  
CITY OF FORT WAYNE - 2/5/76

(19) DEPARTMENT (S)	LOCATION	MACHINE	MIN. MONTH USE CHARGE
Personnel Dept.	3rd. Floor	(*) 4000	\$295.00
Purchasing Dept.	4th Floor	660	\$ 60.00
CITY Street Engineering	7th Floor	660	\$ 60.00
Technical Services (X) ?	7th Floor	(*) 4500	\$475.00
Technical Services (X) ?	7th Floor	840	\$585.00
Park Board	8th Floor	660	\$ 60.00
City Controller	9th Floor	(*) 4000	\$295.00
Board of Works	9th Floor	(*) 4000	\$295.00
Office of Community Development	8th Floor	(*) 4000	\$295.00
City Utilities General Accounting (X)	4th Floor	4000	\$240.00
Police/Traffic	2nd Floor	(*) 4000	\$295.00
Water Maintenance & Svc. Dept. (X)	415 E. Wallace	3100	\$135.00
Street Department	231 So. Clinton	660	\$ 60.00
Office of Community Development	3rd. Floor	3100 LDC	\$145.00
? Water Pollution Control Maint. (X)	2601 Dwenger	3100	\$135.00
? Redevelopment Commission	Rm. #830	(*) 4000	\$295.00
? [City Clerk] - City Attorney	[1st Floor] 2109 F.W.N.B.B.	(*) 4000	\$295.00
? City Attorney	2109 F.W.N.B.B.	3100	\$135.00
? Water Pollution Control Plant	2601 Dwenger	660	\$ 60.00

**CITY OF FORT WAYNE  
CITY UTILITIES**

DEPARTMENT OF PURCHASES  
ROOM 950 CITY-COUNTY BUILDING  
NUMBER ONE EAST MAIN STREET  
FORT WAYNE, INDIANA 46802

Xerox Corp.  
Suite 205  
3515 Hobson Road  
Fort Wayne, Indiana

SHIP TO —

See attached list.

2618

63-64-8 3/3/76

ORIGINAL PURCHASE ORDER NO. B 78951

This number must appear on each package, packing slip, invoice, bill of lading, express receipt and correspondence.

DATE February 9, 1976

*Henry P. Wehrenberg*  
*Edgar A. Ratcliffe*  
*Margie Scott*

MAIL ALL INVOICES TO —  
**CITY UTILITIES**  
**GENERAL ACCOUNTING**  
**4TH FLOOR CITY-COUNTY BUILDING**  
**NUMBER ONE EAST MAIN STREET**  
**FORT WAYNE, INDIANA 46802**  
INVOICE IN DUPLICATE, INCLUDING  
CERTIFICATION AS REQUIRED BY  
INDIANA STATE BOARD OF ACCOUNTS

QUANTITY RECEIVED	QUANTITY ORDERED	DESCRIPTION	ACCT. OR W.O. NO.	UNIT PRICE	TOTAL
		<p>Blanket order for 1976 to cover machine rental on copiers and usage on a monthly basis.</p> <p>This order subject to re-negotiation as of 7/1/76 on machine rental and copy rate charges.</p> <p>Prices per "State and Local Government copying Equipment Catalog" amendment #6 effective 1/1/76 through 6/30/76; attached.</p> <p>One (1) Model 4500 machine qualifying for cost reduction due to volume to be priced per proposed cost sheets attached (Pg. 1-2 &amp; 3 of 3). Contracts are signed and attached.</p> <p>Note: Updated chart of machine locations and list of departments, machine number and cost also attached.</p> <p>Net 30 days</p> <p>XXXXXXXXXXXXXXXXXXXX</p> <p><u>SUBJECT TO COUNCILMANIC APPROVAL</u> JEK/bn</p>			

**ATTENTION!**  
 Send to: 1. General Accounting  
 4th Floor City-County Building  
 Fort Wayne, Indiana 46802  
 Show P.O. Number on Packing Slip  
 and Invoice.

NOTE: TERMS OF PAYMENT MUST BE SHOWN ON FACE OF INVOICE. OTHERWISE A 2% CASH DISCOUNT WILL BE TAKEN

*3/3/76* *3/3/76* *3/3/76*  
BY *R. Z. Ratcliffe*  
CITY UTILITIES PURCHASING AGENT

# City Clerk Memorandum

CHARLES W. WESTERMAN, Clerk



To Alan C. Lord - Director of Purchasing Date 3-30-76  
From Charles W. Westerman - City Clerk  
Subject Appearance before Common Council Committee Session - April 6, 1976

COPIES TO:

RE: BILL NO. S-76-03-19

AN ORDINANCE approving the contracts with Rockwell International Corp. and Hersey Products, Inc. for the purchase of water meter needs for 1976 in the Water Maintenance and Service Department

BILL NO. S-76-03-20

AN ORDINANCE approving a contract with Xerox Corporation for machine rental on copiers and usage on a monthly basis for 1976

BILL NO. S-76-03-22

AN ORDINANCE approving a contract with Cummins Printing Co., Inc. for stationery and envelopes

BILL NO. S-76-03-23

AN ORDINANCE approving a contract with Roytype Typewriter Supplies for 1976 typewriter ribbon inventory

Your presence is respectfully requested by Common Council on April 6, 1976, at 7:00 o'clock P.M., Room 128. Specifically, Council has requested that you bring along any material or information you may have which will help them reach a decision regarding the above bills.

If you have any questions please contact Mr. Paul M. Burns, Chairman of City Utilities.

8-16-03-20

TITLE OF ORDINANCE Special Ordinance - City Utilities Purchase Order B-7395

DEPARTMENT REQUESTING ORDINANCE Board of Public Works

SYNOPSIS OF ORDINANCE City Utilities Purchase Order to the Xerox Corporation

provides for 1976 rental on Xerox copiers and usage on a monthly basis.

(Machine locations and cost chart attached)

EFFECT OF PASSAGE Provide for adequate copy machine supply and service

EFFECT OF NON-PASSAGE Department's inability to supply copies as needed

MONEY INVOLVED (Direct Costs, Expenditures, Savings) Machine rental charge

plus usage fee

ASSIGNED TO COMMITTEE City Utilities